

**ABSECON BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Tuesday, March 28, 2023**  
**Cafetorium**

A. MEETING CALLED TO ORDER

The meeting was called to order at 7:04 pm in the Cafetorium, with the president, Mr. Neal presiding.

B. FLAG SALUTE

C. SUNSHINE LAW

Mr. Neal announced that the meeting is being held in compliance with the Sunshine Law, in that a notice was posted with the City Clerk, and on the Bulletin Board in the City Hall, and the newspapers were notified.

Mr. Neal announced that a mechanical device will be used to record these proceedings.

D. ROLL CALL

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>	<b>Administration</b>	<b>Present</b>
Ms. Hudson		X	Julie Gallagher	X
Mr. Cottrell	X		Dr. Daniel Dooley	X
Mr. Rynkiewicz	X (Arrived at 7:16pm)			
Ms. Wallace	X			
Ms. Law	X			
Ms. Marczyk		X		
Mr. Neal	X			

THE ABSECON BOARD OF EDUCATION USES A "CONSENT AGENDA" PROCEDURE.

E. MINUTES -

- a. Mr. Cottrell moved to approve the following minutes as read as amended:

**Board Meeting**

**February 28, 2023**

The motion was seconded by Ms. Law, and unanimously carried by a roll call vote. Ms. Hudson, Ms. Marczyk, Mr. Rynkiewicz, Absent.

- b. Mr. Cottrell moved to approve the following minutes as read as amended:

**Board Meeting**

**March 14, 2023**

The motion was seconded by Ms. Law, and unanimously carried by a roll call vote. Ms. Hudson, Ms. Marczyk, Mr. Rynkiewicz, Absent.

- c. Mr. Cottrell moved to approve the following minutes as read as amended:

**Executive Session Minutes**

**March 14, 2023**

**ABSECON BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Tuesday, March 28, 2023**  
**Cafetorium**

The motion was seconded by Ms. Law, and unanimously carried by a roll call vote. Ms. Hudson, Ms. Marczyk, Mr. Rynkiewicz, Absent.

F. CORRESPONDENCE: None

G. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

Meeting was opened/closed to the public at 7:07 pm. No public comments.

H. MONTHLY DEPARTMENT REPORTS

- ★ Presentation: 2021/2022 Annual Comprehensive Financial Report (AcFR) and Management Report: Auditor from Ford, Scott and Associates, LLC, Laura Rohman
- ★ Superintendent
  - Comprehensive Equity Plan Review
  - Safe Return Plan Presentation & Public Comments
  - QSAC Equivalency Waiver Presentation & Public Comments
  - Marsh
  - Attales
  - Special Services/Curriculum
  - Facilities Committee
  - Technology
  - Safety & Security
  - Enrollment - 955
- ★ Delegate to NJSBA

EDUCATIONAL POLICIES COMMITTEE:

1. HIB Reports -

- a. Upon the recommendation of the Superintendent, motion to confirm the February HIB reports.
- b. HIB Reports: March 2023  
HAM: 0 Reported 0 Confirmed  
ECA: 0 Reported 0 Confirmed

I. PERSONNEL

- 2. Resignation - Upon the recommendation of the Superintendent, motion to accept the resignation of Amy Juckett, Instructional Assistant effective April 7, 2023.
- 3. New Hire -

**ABSECON BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Tuesday, March 28, 2023**  
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- a. Upon the recommendation of the Superintendent, motion to ratify Emma Pirie as a Lunch Chaperone at \$15 per hour as of March 13, 2023 through June 15, 2023. [60-NON-910-100]
  - b. Upon the recommendation of the Superintendent, motion to ratify Cody Brenneis as a Substitute Instructional Assistant at \$85 per day as of March 20, 2023 through June 15, 2023. [11-000-217-106]
  - c. Upon the recommendation of the Superintendent, motion to approve Aaliyah Gordy-Evans as an Instructional Assistant as of March 29, 2023 through June 15, 2023 at a prorated salary of \$20,179 on Step 3 of the salary guide.  
[11-000-217-106]  
*Employment is provisional pending employment history and background check*
  - d. Upon the recommendation of the Superintendent, motion to approve Kristin Garland Barth as a Part Time Physical Therapist as of April 17, 2023 through June 15, 2023 at a prorated rate of 30% of \$69,982 on Step 5 MA+30 of the salary guide.  
*Employment is provisional pending certification verification, employment history and background check*
4. Maternity Leave -
- a. Upon the recommendation of the Superintendent, motion to approve the maternity leave of employee #42767707 to begin approximately May 30, 2023, utilizing 13 accumulated sick days. As of September 1, 2023 employee will be taking FMLA for an additional 12 weeks.
  - b. Upon the recommendation of the Superintendent, motion to approve the maternity leave of employee #24010142 to begin approximately June 9, 2023, utilizing 4 accumulated sick days.
5. Medical Leave -
- a. Upon the recommendation of the Superintendent, motion to approve the Medical Leave of employee #37947181 as of March 29, 2023 to April 10, 2023
  - b. Upon the recommendation of the Superintendent motion to approval the Medical Leave for employee #37768082 as of March 27, 2023 to April 17, 2023.
6. Contract Extension - Upon the recommendation of the Superintendent, motion to ratify the contract extension of Cailin McCully, Long Term Substitute Teacher, from March 1, 2023 to June 15, 2023.

**ABSECON BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Tuesday, March 28, 2023**  
**Cafetorium**

7. STARS Staff - Upon the recommendation of the Superintendent, motion to approve the following STARS Staff at \$17 per hour for the remainder of the 2022-2023 school year. [61-NON-920-100]

Aaliyah Gordy-Evans

8. STARS Summer Program - Upon the recommendation of the Superintendent, motion to approve the following Staff as Summer STARS Program Lead Teachers at \$25 per hour: [61-NON-920-100]

Erin Ringer

Samantha Stoll

Jessica Newkirk

Elaina Loveland

K. CURRICULUM

9. Statement of Assurance - Upon the recommendation of the Superintendent, motion to approve the Comprehensive Equity Plan Statement of Assurance for the 2023-2024 school year.

10. Safe Return to In-Person Instruction Plan - Upon the recommendation of the Superintendent, motion to approve the LEA Plan for Safe Return to In-Person Instruction and Continuity of Service pursuant to the requirements set forth in the Federal American Rescue Plan Act, with no revisions necessary.

11. QSAC Equivalency Waiver - Upon the recommendation of the Superintendent, motion to approve the QSAC Equivalency Waiver.

12. 23-24 School Calendar - Upon the recommendation of the Superintendent, motion to approve the 2023-2024 School Calendar.

13. Job Description - Upon the recommendation of the Superintendent, motion to approve the job description of Part Time Physical Therapist.

14. Softball Umpire - Upon the recommendation of the Superintendent, motion to approve the following staff as umpires for the Middle School Softball team at \$40 per hour, per game: [11-402-100-110]

Ken Goglas

Chris Jackson

Cody Brenneis

15. STARS Enrichment Staff - Upon the recommendation of the Superintendent, motion to approve the following STARS Enrichment Staff to be compensated at \$40 per hour for the 2022-2023 school year: [61-NON-920-100]

Shana Caputo

**ABSECON BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Tuesday, March 28, 2023**  
**Cafetorium**

16. Stipends - Upon the recommendation of the Superintendent, motion to approve the following Stipends for the 2023-2024 school year:

<b>Staff Member</b>	<b>Position</b>	<b>Amount</b>	<b>Account #</b>
Claire Sylvester	Summer Work (20 Days)	\$6,400	11-000-222-100 11-130-100-101 20-218-200-173
Regina Lamcken	STARS Summer Director	\$6,400	61-NON-920-100
Brian Kehoe	STARS Summer Co-Director	\$6,400	61-NON-920-100

17. Field Trips - Upon the recommendation of the Superintendent, motion to approve the following Field Trips for the 2022-2023 school year:

<b>GRADE/GROUP</b>	<b>DATE</b>	<b>FIELD TRIP</b>	<b>COST</b>
1st Grade	May 16, 2023 (Rain Date: 5/30/23)	Popcorn Park Zoo/Refuge	\$344 The Cost of Busing
4th Grade	June 7, 2023	Cold Spring Village	\$12/Student The Cost of Busing
Band/Choir	June 7, 2023	Great Adventure	\$44/Student The Cost of Busing

18. Out of District Workshops - Upon the recommendation of the Superintendent, motion to approve the following Out of District Workshops for the 2022-2023 school year:

<b>DATE</b>	<b>NAME</b>	<b>LOCATION</b>	<b>EVENT</b>	<b>REGISTRATION</b>
March 31, 2023	Elizabeth Ewart	Learning Resource Center, Trenton NJ	New Preschool Community Parent Involvement Specialist	The Cost of Mileage
April 19, 2023	Ken Goglas Chris Jackson Cody Brenneis	Margaret Mace School	Softball Umpire Training	The Cost of Mileage and \$40 per hour if after

**ABSECON BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Tuesday, March 28, 2023**  
**Cafetorium**

DATE	NAME	LOCATION	EVENT	REGISTRATION
				contracted hours
April 20, 2023	Stacey DeNafo	Longbranch, NJ	New Jersey Speech Language Hearing Convention	\$280
April 20-21, 2023	Courtney Stefano	Long Branch, NJ	New Jersey Speech Language Hearing Convention	\$355
April 25, 2023	Theresa Hudson	Virtual	NJSBA Spring Education Symposium	\$99
April 26-28, 2023	Elizabeth Ewart Genna Saltarelli	TPOT Reliability Course	Virtual	\$325/per person
June 6-9, 2023	Julie Gallagher	Atlantic City, NJ	NJASBO Annual Conference	\$275

Ms. Law moved to approve items 1a, 1b, 2, 3a, 3b, 3c, 3d, 4a, 4b, 5a, 5b, 6, 7, 8, 9, 10, 11, 12,13, 14, 15, 16, 17, and 18.

The motion was seconded by Ms. Wallace and unanimously carried by a roll call vote. Ms. Hudson, Ms. Marczyk, Absent.

FISCAL AFFAIRS COMMITTEE:

L. FINANCE

19. Joint Transportation Agreement with Atlantic Community Charter School - Motion to approve the FY23 joint transportation agreement with Atlantic Community Charter School (joiner) and Absecon Public Schools (host) to transport students to Carriage House in Galloway for school related activities on May 31, 2023 for the total amount of \$250.00.

**ABSECON BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Tuesday, March 28, 2023**  
**Cafetorium**

20. School Climate Change Pilot Grant Application - Motion to approve the submission of the School Climate Change Pilot Grant Application to the NJDOE and subsequently accept the funds in the amount of \$6,660.00.
  
21. 2022/2023 Tuition/Transportation Contract for McKinney-Vento Student (Sent) - The student is attending Egg Harbor Township School District. In compliance with the McKinney-Vento Act, the prior district of residence is responsible for the estimated tuition costs. Contracts are in the format prescribed by the State of New Jersey and are available in the Business Office for review. Motion to approve the 2022/2023 tuition/transportation contract for student SID #2601411006, Grade 10, with Egg Harbor Township School District, \$102.42 per diem tuition, effective 1/13/2023-06/30/2023 (104 days, \$10,651.68) and \$25.00 per diem transportation, effective 1/13/2023-06/30/2023 (104 days, \$2,600)
  
22. Tuition Sent - Motion to ratify the 2022/2023 tuition contract to send one student, Grade PK PSD, SID#2994297318 , to Galloway Township School district, from January 3, 2023 to June 30, 2023, at a prorated tuition of \$125.22 per day (107 days, \$13,398.54 ) and related service of \$50 per session (32 sessions, \$1,600.00) for a total of \$14,998.54
  
23. The ClassH-Room - Motion to approve the donation of \$500 from Fox29 Game Show, The ClassH-Room.
  
24. Stand Tall Steve - Motion to approve the contract with Stand Tall Steve as a keynote speaker for a student assembly in the amount of \$3,500.
  
25. Atlantic County Urban Pollinator Habitat Project - Motion to approve the submission of the Atlantic County Urban Pollinator Habitat Project grant application in the amount of \$500, and to subsequently accept the grant funds.
  
26. School Related Activities Contract-Holy Spirit High School - Motion to approve the 2022/2023 School Related Activities contract with Holy Spirit High School to transport students round-trip to Holy Spirit High School on March 28, 2023 at a total cost of \$300 (\$150 per bus).
  
27. School Related Activities Contract-Holy Spirit High School - Motion to approve the 2022/2023 School Related Activities contract with Holy Spirit High School to transport students round-trip to Holy Spirit High School on May 3, 2023 at a total cost of \$550 (\$550.00 per bus).
  
28. NJ ARP Stabilization Grant - Motion to approve and submit the additional funding of \$75,000 for the NJ ARP Stabilization grant.

Mr. Cottrell moved to approve items 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, and 29.

**ABSECON BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Tuesday, March 28, 2023**  
**Cafetorium**

The motion was seconded by Mr. Rynkiewicz and unanimously carried by a roll call vote.  
Ms. Hudson, Ms. Marczyk, Absent.

M. OTHER BUSINESS:

30. TREASURER'S & SECRETARY'S REPORT - Motion to acknowledge the receipt of the Treasurer's and Secretary's Report for February, *which is in agreement*.

31. BOARD SECRETARY MONTHLY CERTIFICATION - Motion, that after review and pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Absecon Board of Education certifies that as February 28, 2023, after review of the Secretary's and Treasurer's Monthly Financial Reports (Revenue and Appropriation Sections), and upon consultation with the appropriate district officials that, to the best of our knowledge, no Major account or fund has been expended in violation of N.J.S.A. 18A:22-8.1-8.2, and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

32. TRANSFERS - Motion to ratify February transfers.

33. MONTHLY PURCHASE ORDERS/BILLS - Motion to approve the following:

Bills to be Approved for Payment	\$	718,744.51
Payroll (February) to be Ratified	\$	1,198,135.62

Mr. Cottrell moved to approve items 30, 31, 32, and 33.

The motion was seconded by Mr. Rynkiewicz and unanimously carried by a roll call vote.  
Ms. Hudson, Ms. Marczyk, Absent.

N. OLD BUSINESS - None

O. NEW BUSINESS

P. PUBLIC COMMENTS

Meeting was opened to the public at 8:01 pm.

**Rose Guerrero**, 3rd grade teacher, spoke on behalf of her class requesting a basketball hoop to be added to the Marsh school blacktop.

**Molly McGowan**, 3rd grade student, spoke about bringing your own basketball and having fun playing basketball at recess or after school, which also helps with writing and learning; She would like to have a basketball hoop on the Marsh blacktop as well.



**ABSECON BOARD OF EDUCATION**  
**Regular Board of Education Meeting**  
**Tuesday, March 28, 2023**  
**Cafetorium**

The meeting was closed to the public at 8:07.

- Q. NEXT MEETING DATE - May 2, 2023 (Regular Meeting & Public Hearing on 2023-2024 Budget)
- R. EXECUTIVE SESSION - Mr. Cottrell moved to adopt the following resolution: BE IT RESOLVED by the Absecon Board of Education that, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) it shall enter into the Executive Session to discuss personnel and potential litigation. The information discussed can be disclosed to the public only upon formal written request to the board secretary at the next work, special, or regular meeting to determine if the time and circumstances would be appropriate to disclose the information discussed. At the conclusion of this session the Board of Education will reconvene the regular portion of the meeting and action may, or may not, be taken.

The motion was seconded by Ms. Law and unanimously carried by a roll call vote.

On a motion by Mr. Cottrell, seconded by Ms. Law, and unanimously carried by a voice vote, the Executive Session was declared closed at 9:04 pm. Ms. Hudson, Ms. Marczyk, Absent.

- S. ADJOURNMENT - On a motion by Mr. Cottrell, seconded by Ms. Law, and unanimously carried by a voice vote, the meeting was adjourned at 9:05 pm. Ms. Hudson, Ms. Marczyk, Absent.

Respectfully submitted,

Julie Gallagher  
Board Secretary